

Report Date

09/01/2021

Location

Langley Meadows Community

Admin Rep Email

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Environmental Measures**Ventilation and Air Exchange**

- All HVAC systems are operated and maintained as per standards and specifications, and are working properly.
- Portable air conditioners and fans are only used in ventilated spaces, with air moved from high to low
- Risk mitigation strategies are identified for excessive heat events or times of poor air quality
- Activities/Classes are moved outdoors when space and weather permits
- Windows are opened if weather permits and HVAC system function will not be negatively impacted

Cleaning and Disinfecting

- General cleaning of the premises, and cleaning and disinfecting of frequently touched surfaces, will be done at least once in a 24-hour period.
- Practices are in place to clean and disinfect frequently touched surfaces when they are visibly dirty.
- Garbage containers will be emptied daily
- Practices are in place to clean and disinfect any surfaces a person's body fluids have contacted after they have displayed symptoms of illness.

Administrative Measures**Daily Health Check**

- Staff and other adults will complete a daily health check prior to entering the school
- Parents and caregivers will assess their children daily for illness before sending them to school.
- If a student, staff or other adult is sick, they will not enter the school

Gatherings, events and Space Arrangement

- Strategies are in place to encourage staff and students to consider and respect others personal space. Personal space is the distance from which a person feels comfortable being next to another person
- Available space is used to spread people out, both in learning environments and for gatherings and events, where possible.
- Strategies are in place that prevent crowding at pick-up and drop-off times
- Consideration can be given to staggering recess/snack, lunch and class transition times to provide a greater amount of space for everyone
- Flow of people in common areas is managed with directional arrows and posters, including hallways and around lockers, to minimize crowding and allow for ease of people passing through
- Staff gatherings (e.g. meetings, pro-d, etc.), respect room occupancy limits, use available space to spread people out, and consider virtual options. Gatherings must also occur in line with those permitted as per relevant local, regional, provincial and federal public health recommendations and Orders and any related WorkSafe BC guidance.
- School gatherings and events (including inter-school events) will occur in line with those permitted as per relevant local, regional, provincial and federal public health recommendations and Orders

Visitor Access and Community Use

- Schools will leave front doors unlocked for visitor access, but will encourage visitors to make appointments
- Schools will ensure that visitors are aware of communicable disease protocols and requirements, and have completed a daily health check, prior to entering the school
- Information on communicable disease protocols and requirements for visitors will be posted by the entrance to

the school, on the school website and included in communications to students and families.

- Schools will maintain a sign in/sign out process in place for all visitors and staff who are not typically onsite (e.g. TTOCs, itinerant teachers/specialists, maintenance or IT personnel, district/authority administrators).
- All visitors must wear a non-medical mask when they are inside the school.
- Visitor access will be limited to those areas required for the purpose of the visit (e.g. school office for drop-off/pick-up of items, gymnasium for a sports event, etc.), and parents/caregivers will be encouraged to drop-off/pick-up students outside of the school
- After hours community use of facilities must occur in line with those activities permitted as per relevant local, regional, provincial and federal public health recommendations and Orders
- After hours community use of facilities will limited building access to only those areas required for the purpose of the activity
- Community users will be responsible for collecting names and contact information of participants to support contact tracing activities by the local health authority.

Curriculum, Programs and Activities

- Equipment to be cleaned and disinfected as per Cleaning and Disinfecting guidelines
- Hand hygiene will be practiced before and after using frequently touched pieces of equipment and whenever hands are visibly dirty.
- When planning field trips, staff will follow existing policies and procedures and ensure that volunteers providing supervision are trained in and strictly adhere to required health and safety guidelines.
- Shared music equipment is to be cleaned and disinfected as per Cleaning and Disinfecting guidelines and students should be encouraged to practice proper hand hygiene before and after music equipment use.
- Equipment that touches the mouth (e.g. instrument mouth pieces) will not be shared unless cleaned and disinfected in between uses.
- K-12 staff and students in Grades 4 to 12 are required to wear masks during PHE/outdoor program classes when they are indoors except during high intensity activities
- Students will not required to wear masks during high-intensity physical activities⁶ (e.g. stationary bike, weightlifting, basketball, soccer)
- For low intensity activities (e.g. yoga, walking), students are required to wear masks when they are indoors
- Sport activities will be held outside whenever possible -masks are not required to be worn outside
- Students will be encouraged to practice proper hand hygiene before and after using frequently touched pieces of equipment (e.g. before and after a sports game using a shared ball), as well as proper respiratory etiquette.
- Intra- and inter-school programs, activities (e.g. intramurals, sports team practices, games), sports academies and events can continue in alignment with the requirements of relevant local, regional and provincial public health recommendations and Orders for community gatherings and events.
- Intra- and inter-school extracurricular activities and special interest clubs can occur in alignment with the guidelines in this document and requirements of relevant local, regional and provincial public health recommendations and Orders for community gatherings and events.

Student Transportation

- Buses used for transporting students will be cleaned and disinfected according to the guidance
- Bus drivers will clean their hands often, including before and after completing trips. Drivers are encouraged to regularly use alcohol-based hand sanitizer with at least 60% alcohol during trips.
- Bus drivers are required to wear a non-medical mask, a face covering or a face shield (in which case a non-medical mask should be worn in addition to the face shield) on school buses except while driving.
- Students in Grades 4 to 12 are required to wear non-medical masks or face coverings when they are on the bus. Students in Grades K to 3 are encouraged to wear a non-medical mask or face covering on school buses but are not required to do so
- Passengers will be spread out if empty seats are available.
- Windows are opened when the weather allows
- Bus drivers and students are encouraged to practice respiratory etiquette while on the bus.
- Non-medical masks or face coverings are to be put on before loading.
- Parents and caregivers must assess their child daily for symptoms of common cold, influenza, COVID-19, or other infectious respiratory disease before sending them to school
- Students are to clean their hands before and after taking the bus
- For carpooling related to school activities, students, staff and other adults must follow the mask requirements
- For carpooling related to school activities, students, staff and other adults, when possible, are to spread out vehicle occupants, travel with the same people, open windows when the weather allows, clean hands before and

after trips and lean frequently touched surfaces regularly

Personal Measures

- Staff, parents and students are regularly reminded of their responsibilities to complete a Daily Health Check and are provided with resources on how to complete one (e.g., the K-12 Health Check app).
- Staff and students are regularly reminded to stay home when they are sick and are provided with resources on what to do when they are sick (e.g., the BC Self-Assessment Tool app).
- Practices are in place to appropriately respond when a staff member, student, or other person develops symptoms of illness while at school.
- A space is available where an ill student or staff member can wait comfortably and is separated from others (at least 2M), and the student or staff will wear a non-medical mask
- Procedures are in place that allow for students and staff to return to school/work that are in line with the guidance in the Staying Home, Self-Isolation and Symptoms section.
- Hand cleaning facilities are available and accessible throughout the school and are well maintained.
- Strategies are in place to routinely support students to practice personal prevention measures like hand hygiene and respiratory etiquette (e.g., signage, included in morning announcements, etc.)
- Positive and inclusive approaches identified to support students' personal prevention practices.

Personal Protective Equipment

Masks

- All K-12 staff are required to wear a mask or a face shield (in which case a mask should be worn in addition to the face shield) indoors in schools and on school buses.
- Students in Grades 4 to 12 are also required to wear a non-medical mask or face covering when receiving services indoors and a barrier is not present.
- Grade K-3 students wear masks based on their personal or family/caregivers' choice.
- Staff supporting students with disabilities/diverse abilities that are in close physical proximity or in physical contact with a student are required to wear a non-medical mask, a face covering or a face shield (in which case a non-medical mask should be worn in addition to the face shield)
- For students in Grades K to 3, the student or parent/caregiver should determine whether or not the student should also be wearing any PPE when receiving services in close physical proximity.
- Staff providing health services for students with complex behaviours, medical complexities or receiving delegated care in close physical proximity or in physical contact must wear a mask (medical or non-medical) when providing services
- Masks are available for those who have forgotten theirs.
- All visitors must wear a non-medical mask when they are inside the school.